

St John's Primary School PTA

Minutes of a Committee Meeting held on 11th November 2013

In attendance: Ann Langdon (Chair) (AL)
 Boogie Butcher (BB)
 Paula Crowe (PC)
 Mary Baker (MAB)
 Paul Brown (PB)
 Bekki Ford (Minutes) (BF)

Apologies: Diane Doxey, James Russell

	Action
<p>1. Welcome, Minutes and matters arising:</p> <p>The minutes of the last meeting were approved.</p>	
<p>2. Fundraising Thermometer & Staging:</p> <p>Thank you to Paul Brown for making a wonderful fundraising thermometer. To be put up next week in school foyer.</p> <p>PTA to also buy the outdoor staging as previously agreed. Need costings. MAB to discuss with DB and let PTA know.</p>	<p>JR</p> <p>MAB/DB</p>
<p>3. Future Events for Winter Term:</p> <ul style="list-style-type: none"> - Quiz night – Friday 15th November 2013 6-8pm Not many tickets sold yet. For an advert in the newsletter this week and for a text reminder on Friday. AL to liaise with the office about texting. BB to advertise on Facebook. <p>Sound system in Hall needs to be ready (especially a microphone). MAB to ask JR.</p> <p>Raffle prizes – Adult quiz prize: family day out tickets. Kids prizes: Books that MAB has sourced. There will also be a few raffle prizes too, so to sell raffle tickets.</p> <p>MAB & DB will supervise children in their activities.</p> <ul style="list-style-type: none"> - Christmas Cards MAB is organising this. Some have gone home with children, some have yet to complete. MAB is chasing. Suggests to use a different company next year. - Chocolate Tombola – Friday 29th November School to have non-uniform day on 29th November and to bring in chocolate for the tombola (already advertised). BB to contact the local council about the stall. AL to do a rota for the stall in the evening. 	<p>BB/AL</p> <p>MAB</p> <p>MAB</p> <p>BB/AL</p>

<ul style="list-style-type: none"> - Winter Fair – To be held on 6th December 3:15-4:30. Meeting was held in green man pub on 18th October to start to organise events. MAB agreed that can use a spare classroom for storage nearer the time. Melissa will still be involved in decorating Santa’s grotto. Year 6 will do some games in their classrooms. MAB to liaise with year 6 teacher. She will also look at who can help out with face painting/tattoos. <p>PB has ordered some baubles for use in the craft stall.</p> <p>Promotion – For banner to go up week commencing 18th Nov and for an advert in the newsletter on 19th November.</p> <p>Next winter fair meeting to be held on Thursday 21st November at 8:30pm in Green man pub. All welcome.</p> <ul style="list-style-type: none"> - Christmas Disco – 11th December 2013 5:30-6:30. JR/AB have booked a new D.J. 	<p>MAB</p> <p>PB</p> <p>AL</p>
<p>4. New Events</p> <ul style="list-style-type: none"> - Valentine’s Day Cake Sale – to be held on Friday 14th Feb after school. - Mother’s day gifts – to promote and encourage involvement in PTA; for children to decorate plant pots and to send home a plant pot and flower. - BF to source compost and bulbs ASAP. Pots in the shed. PTA to have a morning planting the bulbs. Children to then decorate pots nearer mothers day. PTA to use lollipop sticks to label and say “made by (childs name) and kindly donated by PTA..... - AB had previously mentioned about organising a race night. PC to ask her about it. 	<p>BF</p> <p>ALL</p> <p>PC</p>
<p>5. Any Other Business</p> <p>Storage – Shed not yet sourced but not needed at the moment. To remember to look for if needed.</p> <p>Children’s centre – BB volunteers at the children’s centre so will ask to see if can host a coffee morning or event there to promote PTA.</p>	<p>BB</p>
<p>6. Next PTA meeting to be held Monday 13th January 2014 7:30pm in Staff Room. All Welcome.</p>	