

## St. John's Primary School and Nursery

### E-Safety Policy

#### Executive Summary

This comprehensive policy was written in consultation with a wide range of stakeholders to demonstrate the schools commitment to educating children in a range of issues to do with online safety.

It explains the roles and responsibilities of:

- Governors
- Head Teacher and Senior Leaders
- The E-Ssafety Lead (Mr D Sharp)
- Technical staff
- Teaching and support staff
- Designated safeguarding Leads (Mr D Barrow, Mrs M Baker and Mrs A Eastham)
- The E-Safety group
- Pupils
- Parents/Carers
- Community Users

It outlines how we educate pupils, parents and carers and all other stakeholders. The ways in which we monitor and keep users safe and how the Local Authority monitor and report on usage of computing equipment.

It explains clearly the legalities around data protection and how school equipment should only be used for digital and video images. It explains how to store and use these safely.

The policy is very clear on the use of social media for all stakeholders and that any misuse is reported and sanctioned straight away.

It states how all staff and children are expected to sign an Acceptable Use Policy (AUP), these are stored and breaches of those agreements are reported, logged and sanctioned as appropriate.

The policy is very clear and outlines what constitutes acceptable use and what is not acceptable and the sanctions that occur if the AUP is breached.

The school is working towards achieving the 360 degree E-Safety mark. This policy is a core element of achieving the award.