

**ST JOHN'S PRIMARY SCHOOL AND NURSERY, KENILWORTH**

**Extraordinary Meeting of the Full Governing Body**

**Wednesday 2<sup>nd</sup> May 2018 12.45 pm at the school**

**Present:** Darren Barrow (Acting Chair); Rebecca Augustus; Ruth Coopey; Katie Harrison; Beth Cordrey

**In attendance:** Clerk and for following Performance and Standards Meeting: Andrea Eastham; Rebecca Fenner; Lydia Tonge; Adam Lee

**1. Apologies for Absence and Declaration of Conflicts of Interest**

Apologies were received and accepted from Daryl Molyneux, Trisha Coopey, Richard Owens

**2. Approval of the Delegated School Budget 2018/2021**

Darren presented the budget sheet form submission (TC032 Revised) *as recommended by the Resources Committee* to governors:

		<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Revised Budget (Sec251)</b>	<b>Formula Forecast</b>	1,068,740.45	1,018,451.00	977,297.00
<b>Other Income</b>		138,840.00	138,571.00	131,345.00
<b>Total Income</b>		<b>1,207,508.45</b>	<b>1,157,022.00</b>	<b>1,108,642.00</b>
<b>Total Expenditure</b>		1,196,627.97	1,161,252.37	1,174,939.70
<b>Current Balance</b>	<b>Annual</b>	<b>10,952.48</b>	<b>-4,230.37</b>	<b>-66,297.70</b>
<b>Forecast Forward</b>	<b>Carry</b>	878.15	11,830.63	7,600.26
<b>Overall Balance</b>		<b>11,830.63</b>	<b>7,600.26</b>	<b>-58,697.44</b>
<b>Proposed Plans</b>	<b>Saving</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Revised Balances</b>		<b>11,830.63</b>	<b>7,600.26</b>	<b>-58,697.44</b>
<b>Total Pupil Numbers Used in Indicative</b>		<b>272</b>	<b>274</b>	<b>253</b>
<b>Total Pupil Numbers Used in Budget</b>		272	255	242

Darren made the following points to governors:

- A great deal of work has gone into budget preparation, particularly as the school has a fluctuating one/two form entry intake.
- It has been possible to set a balanced budget for two years. There is a deficit in year three (2020/21) but there are three potential recovery plans in place.
- The overall balance of 11, 830.63 counterbalances the predicted negative annual balance of -4, 230.37 in 2019/20.
- Although the 2020/21 balance is a negative figure it has been substantially reduced from -158, 000 since the school first started working on the budget
- SEN income for 20/21 has not been built in nor have maternity leaves or any staff changes which may lead to savings such as staff leaving for promotion.
- Should the school achieve Teaching School status this would bring a total income over three years of 150, 000.
- The intention is to submit this budget and if the LA require a recovery plan for the year three deficit to provide them with the two recovery plans, one of which reduces the deficit by 43, 000 and the other by 55, 000.

***Governors approved the 2018/2021 budget submission***

**Action: Daryl Molyneux as Chair of Governors to sign the document for submission to the LA.**

Governors noted that although Daryl was not present at this meeting, he had worked on the budget with Darren and Cathy and had scrutinised and approved the budget at the Resources meeting of 30 April 2018.

3. Any Other Business (previously notified to the Clerk):

- **SFVS:** Darren presented the reviewed document and explained that there were certain standards school has to meet which governors needed to review annually. It covers systems and procedures, budget setting, value for money and protecting public money. He added that governors might like to note that in a benchmarking check St John's had come out at decile four, which is currently the strongest of Kenilworth schools.

***Govs approved the reviewed SFVS document for submission to the LA.***

- **Retrospective minute:** Govs agreed that at a summer term 2017 FGB meeting they had approved movement of money from the out-of-school club to the delegated budget. The amount transferred was £30,000 to fund a family support worker, additional teaching assistant support for Reception and curriculum enrichment activities as detailed in the request from Mr Barrow. Although this request had been agreed at the time this had not been minuted. ***Governors therefore retrospectively approved the virement of these monies.***

4. Publication of Documents:

***Governors agreed that all documents submitted at this meeting could be published.***

5. Date and time of next meeting: Wednesday May 16<sup>th</sup> @ 7pm