

National Teaching School
designated by



Department
for Education

National Support School
designated by



National College for
Teaching & Leadership

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Head Teacher: Mr D Barrow

5th October 2018

Dear Parents and Carers,

SWANAGE – IMPORTANT FINAL DETAILS

We are very excited about our trip to Swanage next week! Below are some last minute reminders.

DEPARTURE ON MONDAY MORNING

Please arrive between 8.30am and 8.45am. Please come to the side hall door, where staff will be waiting to receive luggage, children, medicine and medicine forms. Once luggage has been deposited and any paperwork handed in, you can then say your goodbyes, after which the children will head to their classrooms for registers to be taken. We will then undertake a short activity before leaving for Swanage.

SPENDING MONEY

We are asking that the children bring a **maximum of £10 spending money**. This should be kept in a named purse or wallet and should be packed with their main luggage. (They will not need any spending money en route to Swanage.)

LUNCH / DAY BAG

Don't forget to pack a picnic lunch and day bag (rucksack) separately, ready to take on the coach. Please remember that we will be stopping off at Moors Valley Country Park for lunch, so please ensure that the children are wearing sensible footwear and have packed a waterproof coat in their day bag in case of rain.

MEDICINE

If your child is bringing any medication with them on the trip, this should be handed to a member of staff in the hall. Please place the medicine in a clear bag marked clearly with your child's name. **Please also complete an "Agreement for school/setting to administer medicine" form for each item and enclose with the medication so that we have clear and detailed instructions.** This applies to all medication including inhalers, epipens, hayfever tablets and travel sickness tablets. Enclosed with this letter are two medicine forms. If you require additional forms, these will be available in the hall on departure day.

Hopefully, all of the above will ensure a timely and happy start to our week. We will aim to keep in touch throughout the week whenever we have internet access, with updates and pictures on our school Twitter account - **@stjohnsprimken**.

Kind regards,

Mr Lee & Miss Eggleton

Swanage 2018

Monday 8th October – Friday 12th October

Basics:

Lunch and a drink for Monday in a rucksack

Warm, waterproof jacket

T-shirts, long-sleeved T-shirts

Jumpers/ hoodies/ fleece

Shorts/ trousers/ leggings

Pyjamas

Swimwear

Underwear for 4 nights (+ spares)

Socks for 4 days (+spares)

Plastic bag for wet/dirty clothes

2 towels (One for beach activities, one for showering)

Hat and gloves (for if it's really cold!)

Sun cream and a cap (just in case!)

Toiletries:

Flannel (face towel)

Toothbrush

Toothpaste

Hairbrush

Shampoo

Shower gel

Deodorant (no aerosols)

Footwear:

2 pairs of trainers (preferably on pair of old ones you don't mind getting wet or muddy)

Walking boots or wellies

Slippers

Flip flops (for the shower block)

Other:

Camera (Disposable or digital)

Refillable water bottle

£10 spending money

Snacks for the coach

No Electronics

St John's Primary School and Nursery

Agreement for school/setting to administer medicine

Name of school or setting	ST JOHN'S PRIMARY SCHOOL AND NURSERY
Name of child	
Date of birth	
Class	
Medical condition / illness	

Medicine

Name of medicine	
Date dispensed	
Expiry date	
Dose	
Time of day to be administered	
Length of course (please give start and end date)	
Special precautions	
Possible side effects of which school should be aware	
Self-administration	Yes / No (delete as appropriate)
Procedures to take in an emergency	

Contact details

Name	
Daytime contact number	
Relationship to child	

- I understand that I must deliver the medicine personally to school and that medicines should be in the same container as dispensed by the pharmacy.
- The information on this form is to the best of my knowledge accurate at the time of writing. I understand that I must notify school of any changes to this information in writing.

Signed:..... Date:

SWANAGE RESIDENTIAL:
All medicine should be named and placed in a named bag and handed to staff, along with this form, on the day of departure