

**National Support School**  
designated by



National College for  
Teaching & Leadership

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**Head Teacher: Mr D Barrow**

20<sup>th</sup> November 2017

Dear Parents / Carers,

## **YEAR 6 RESIDENTIAL TRIP TO ALLNATT CENTRE, SWANAGE**

Following my letter dated 18<sup>th</sup> October explaining that the Year 6 residential trip to Swanage was being brought forward to the week beginning Monday 12<sup>th</sup> March 2018. I am pleased to tell you that as a result of changing the date the cost of the visit has reduced to £263.00 (previously £341.00). Ideally we would appreciate the balance of contributions before the trip, and therefore propose a revised payment schedule as follows:

<b>Instalment</b>	<b>Amount</b>	<b>Due date</b>
Deposit	£30.00	
1	£35.00	Friday 14 <sup>th</sup> July 2017
2	£35.00	Friday 8 <sup>th</sup> September 2017
3	£35.00	Friday 6 <sup>th</sup> October 2017
4	£35.00	Friday 3 <sup>rd</sup> November 2017
5	£35.00	Friday 1 <sup>st</sup> December 2017
6	£35.00	Friday 26 <sup>th</sup> January 2018
7	£23.00	Friday 23 <sup>rd</sup> February 2018

Our preferred method of payment is ParentPay or cheque (payable to St John's Primary School). If finances are a concern, please speak in confidence to a member of staff in the office or your child's teacher, and we will endeavour to find a solution. The William Edwards Educational Charity exists to enable all children attending Kenilworth schools to access curriculum activities. The Edwards Charity has been very supportive of the trip, so we would encourage you to make an application for funding and would be happy to assist you with this. Please speak to the office for further information.

If you have already paid more than £263.00 then we will arrange a refund of the overpayment. The refund will be made to your ParentPay account and you can then either use the money to pay for other items on ParentPay or arrange a refund to your original payment card.

If you have any questions, please contact the school office.

Yours sincerely,



**Mr D Barrow**  
Head Teacher