

# St John's Primary School and Nursery



Head Teacher: Mr D Barrow

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12<sup>th</sup> September 2014

Dear Parents and Carers,

As part of our topic "Up, Up and Away", we will be going on a class trip to **Birmingham International Airport** on **Monday 6<sup>th</sup> October**.

The children will need to arrive at school at the usual time and should wear their school uniform. We will be leaving school at 9.15am and returning at approximately 1.45pm. **Children will need to bring a packed lunch and a drink (no fizzy drinks please)**. Please make sure that your child's lunch is in a bag that your child can carry. *If you are entitled to free school meals on financial grounds, please contact the office to arrange a school packed lunch.*

Travel between school and the airport will be by coach and **we are asking for a voluntary contribution of £7.50**, which will include a workshop at the airport, travel and insurance. *Please note that if we don't receive sufficient contributions, the trip may not be able to go ahead. If you are having difficulty paying, please speak to Mr Barrow or the office staff in confidence, and we can discuss either a payment plan or a reduced contribution.*

To ensure that children are safe whilst out on the trip, we will need parent volunteers. If you have current DBS clearance and are available to help, please speak to us. If you do not have DBS clearance and would like to help, please contact the office as soon as possible so that clearance can be arranged.

Please return the completed permission slip below, together with your payment, no later than **Monday 22<sup>nd</sup> September**.

Kind regards,

Mrs R Fenner & Miss N Gill

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## Reception Trip to the Birmingham International Airport

Name of child: ..... Class:

I give permission for my child to visit the Birmingham International Airport on Monday 6<sup>th</sup> October.

I enclose a voluntary contribution of £7.50 (cheque payable to St John's Primary School) to cover the cost of the trip.

Signed: ..... Date: .....